

**HONORABLE NATALIE CARSON  
DE WITT COUNTY CLERK**

**PROBATE FILING FEE SCHEDULE  
EFFECTIVE JANUARY 1, 2026**

**ORIGINAL PROBATE & GUARDIANSHIP PROCEEDINGS:**

Local Consolidated Probate/Guardianship Filing Fee	Local Government Code §135.102(a)(1)	\$223.00
State Consolidated Probate/Guardianship Filing Fee	Local Government Code §133.151(a)(1)	\$137.00
<b>Total Clerk's Filing Fee</b>		<b>\$360.00</b>

**Plus:**

County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
Issuance of Each Citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff's Fee -- Each Posted Citation	Local Government Code §118.131	\$10.00
Sheriff's Fee -- Each Personal or Publication Service	Local Government Code §118.131	\$100.00

**ANY ACTION OTHER THAN AN ORIGINAL ACTION:**

**(ANY COUNTERCLAIM, CROSS-ACTION, INTERVENTION, CONTEMPT ACTION, ADVERSE  
PROBATE ACTION, INTERPLEADER, MOTION FOR NEW TRIAL, MOTION TO REINSTATE OR  
THIRD-PARTY ACTION)**

Local Consolidated Probate/Guardianship Filing Fee	Local Government Code §135.102(a)(2)	\$75.00
State Consolidated Probate/Guardianship Filing Fee	Local Government Code §133.151(a)(2)	\$45.00
<b>Total Clerk's Filing Fee</b>		<b>\$120.00</b>

**Plus:**

County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
Issuance of Each Citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff's Fee -- Each Posted Citation	Local Government Code §118.131	\$10.00
Sheriff's Fee -- Each Personal or Publication Service	Local Government Code §118.131	\$100.00

**GUARDIANSHIP TRANSFERRED FROM ANOTHER COUNTY:**

County Clerk Filing Fee	Estates Code 1023/0071(a)	\$80.00
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**ANNUAL ACCOUNT:**

County Clerk Filing Fee	Local Government Code §118.052(2)(A)(iv)	\$25.00

**Plus:**

County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
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**ANNUAL/FINAL REPORT OR GUARDIAN:**

County Clerk Filing Fee	Local Government Code §118.052(2)(A)(vi)	\$10.00

**Plus:**

County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
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<b>APPLICATION FOR SALE OF PROPERTY (REAL OR PERSONAL):</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(A)(v)	\$25.00
<b>Plus:</b>		
<b>County Judge's Fee -- Any Order Signed</b>		
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
Issuance of Each Citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff Fee -- Posting of Citation	Local Government Code §118.131	\$10.00
<b>CLAIM AGAINST ESTATE</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(B)	\$10.00
<b>FINAL ACCOUNT/CLOSING OF ESTATE:</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(A)(iv)	\$25.00
<b>Plus:</b>		
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
Issuance of Each Citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff Fee -- Posting of Citation	Local Government Code §118.131	\$10.00
<b>INVENTORY (AFTER 90TH DAY AFTER QUALIFICATION DATE):</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(A)(i)	\$25.00
<b>Plus:</b>		
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
<b>MISCELLANEOUS FILINGS (AFTER ORDER APPROVING INVENTORY &amp; APPRAISEMENT OR AFTER 120TH DAY AFTER INITIAL FILING OF THE ACTION, WHICHEVER OCCURS FIRST, IF MORE THAN 25 PAGES)</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(B)(vii)	\$25.00
<b>Plus:</b>		
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
<b>WILLS FOR SAFEKEEPING:</b>		
County Clerk Filing Fee	Local Government Code §118.052(3)(E)	\$5.00

<b>MISCELLANEOUS FEES:</b>		
<b><i>Administering Oath</i></b>		
Administer Oath (Executor, Administrator, Guardian)	Local Government Code §118.052(2)(A)(iii)	\$2.00
<b><i>Approving Bond</i></b>		
Approving and recording a bond (Clerk's Filing Fee)	Local Government Code §118.052(2)(A)(ii)	\$5.00
<b><i>Authenticated Copies of Probate Proceedings</i></b>		
Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.052(3)(B)(ii)	\$1.00
Certification Fee	Local Government Code §118.052(3)(B)(i)	\$5.00
Authenticated Fee		\$5.00
<b><i>Certified Copies of Probate Proceedings</i></b>		
Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.052(3)(B)(ii)	\$1.00
Clerk's Certification Fee	Local Government Code §118.052(3)(B)(i)	\$5.00
<b><i>Copy Fees</i></b>		
Non-certified Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.052(3)(C)(i)	\$1.00
Non-certified Copy Fee - Paper Document Converted to Electronic Format (Per Page or Part of Page)	Local Government Code §118.052(3)(C)(ii)	\$1.00
Non-certified Copy Fee - Electronic Copy of an Electronic Document	Local Government Code §118.052(3)(C)(iii)(a&b)	Each document up to 10 pages in length is \$1.00; Each page or part of a page of a document over 10 pages is \$0.10
<b><i>County Judge's Signature Fee</i></b>		
Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
<b><i>Issuing Document</i></b>		
Issuing Original Document and One Copy	Local Government Code §118.052(3)	\$8.00
<b><i>Issuance of Letters</i></b>		
Issuance of Letters of Testamentary, Administration, Guardianship or Abstract of Judgment	Local Government Code §118.052(3)(D)	\$2.00
<b><i>Preparation of Clerk's Record</i></b>		
Preparation of Clerk's Record on Appeal (Per Page or Part of a Page)	Local Government Code §118.052(3)(I)	\$1.00

**MISCELLANEOUS FEES CONTINUED:**

<i>Preparation of Clerk's Record of Transfer</i>		
Copy Fee - Electronic Copy of an Electronic Case Record	Local Government Code §118.052(2)(C)(ii&iii)	Each page or part of a page of a case record up to 10 pages in length is \$1.00; Each page or part of a page of a case record over 10 pages is \$0.10
Clerk's Transfer Certificate and Index	Local Government Code §118.052(2)(C)(i)	\$5.00
<b><i>Private Professional Guardian Registration</i></b>	Estates Code §1104.301	
Clerk's Fee	Estates Code §1104.303(b)(2)	\$40.00
<b><i>Search Fee</i></b>		
Search fee - when a cause number is not provided	Local Government Code 118.052(3)(G)	\$5.00

**SHERIFF'S FEES:**
**DE WITT COUNTY SHERIFF'S DEPARTMENT SERVICE FEES**

Personal Service	\$100.00
Posting Citation	\$10.00
Service by Publication	\$100.00
Service by Mail	\$100.00
For Other Service Fees -- Contact the DeWitt County Sheriff's Office	